

PROCEDURE RELATING TO THE DEROGATORY REGISTRATION IN DOCTORAL STUDIES

Order of 25 May 2016 setting the national training framework and the procedures leading to the award of the national doctoral diploma:

"To be registered as a doctoral student, the candidate must hold a national master's degree or another diploma conferring the master's degree, at the end of a training course establishing his/her aptitude for research.

If this diploma condition is not met, the head of the institution may, by dispensation and on the proposal of the doctoral school council, enrol in a doctoral programme students who have completed studies abroad at an equivalent level or who benefit from the validation of prior learning provided for in Article L. 613-5 of the Education Code. »

Candidates for a PhD registration who do not hold a Master's degree (or a Diplôme d'études approfondies) awarded by a French university - particularly students holding foreign degrees obtained after at least 5 years of higher education - must follow this procedure for applying for a derogatory PhD registration.

The **request** (see next page) addressed to the President of the University of Strasbourg must be sent to the EDSC secretariat. It must include :

- a written request, using the form attached below
- a detailed curriculum vitae, with, if applicable, the list of publications
- a copy of the degrees or diplomas obtained (with translation if necessary)
- a copy of the detailed transcripts of the years of higher studies indicating the hourly volume of the courses taken (with translation if necessary)
- the contact details of the last establishment attended (address, telephone, E-mail)
- a copy of the master's thesis - or equivalent document - and, if applicable, publications. These documents can be written in a language other than French; if this is the case provide a substantial summary in French
- the the audition certificate for a doctoral application,
- the reasoned opinions of the future thesis director of the University of Strasbourg and of the director of the research unit including the presentation of the research project,
- a certificate from the thesis director on the funding indicating the source of the funding, its net or gross monthly amount and its duration
- a birth certificate extract,
- a letter (s) of recommendation from a scientific guarantor (teacher, supervisor, manager) - if possible

↳ The Doctoral School's Committee for exemptions will make a justified decision which will then be presented for validation to the President of the University.

↳ Written notification of the result will be sent by postal mail to the PhD supervisor in Strasbourg, and a copy of the letter will be scanned and sent to the PhD supervisor and the Director of the Research Unit.

The authorisation granted does not constitute a registration. This must be done at the Doctoral Training Department and an appointment must be made.

